

**Muskies, Inc. Finance Committee Call**  
**February 17, 2017**  
**8:00 pm EST to 8:30 pm**

Roll Call: Attendees: Carl Phillips, Kathy Goon, Pat Okeson, Robert Petzke, Thomas Ardolf, and Dan Koniewicz.

Guests: Jim Ashton

Absent: Jay Zahn, Jeff Miller (Mexico) and Cathy Adams (Flu)

Goal of the call tonight:

-Ellen Wells and Richard Imme have both resigned. Robert Petzke has showed interest in the position.

-Approve or not approve a 3-month temporary basis for Ellen Wells

- Robert agreement – There are only a few changes to the new agreement in comparison to the original agreement that was put in place for Ellen. Carl and Thomas explained the additional or alternate language. Carl will send out a pdf of the entire agreement.

Difference between the 2 agreements:

\*February 2017 has a \$500.00 pay; March 2017 to the full amount of \$1,750.00

\*90-day notice of cancellation by either party – rather than 30-day

\*Definition of cause – the ability of MI to cancel the agreement.

Motion to approve the Robert Petzke Administrative Services Consultant  
Thomas Ardolf motion

Second Dan Koniewicz

Clarification on the March pay of \$1,750.00

Vote – yes – passed unanimously, 1 Abstained

- Consulting services for 3-month March 1, 2017 to May 31, 2017 for Ellen Wells. Thomas explained the creation of the agreement - \$500.00 per month with an additional \$500.00 for March for ABM Materials and Activities. Ellen will be attending the ABM to take the minutes. The consultant will be reimbursed for the expenses for the ABM not to exceed \$400.00. Carl will send an email to Ellen detailing the travel expense. There needs to be a modification to the agreement for Ellen to sign. The information is **RED** is from Thomas Ardolf.

A. The initial term of this contract for professional services shall commence March 1<sup>st</sup>, 2017 and terminate on May 31<sup>st</sup>, 2017.

B. It is further provided that either party may terminate this contract on no less than ninety (90) day's written notice to the other. In addition, the Client may terminate this contract at any time for cause upon written notice to Consultant. Termination for cause shall be effective on the date contained on said

written notice. Consultant may terminate contract immediately for Cause the nature of a violation of the Bylaws of Muskies, Inc. that directly affects Consultant. This includes conduct of any Muskies, Inc. Board Member that is addressed in Bylaw 7.04, Conduct, or inappropriate conduct as defined in 7.04 (2) but non-public in nature including belittling, intimidation or harassment to Contractor through verbal, written, email or other forms of communication, direct or indirect. Client shall be responsible for payment to end of contract if verifiable Cause is established by Consultant through written or email documentation, or witness testimony.

Motion – Thomas Ardolf to approve with the discussed changes as noted above.

Pat Okeson second

Vote – yes unanimously, 1 Abstained

Financial Report – Kathy shared the balances in the checking, savings, and Mesirow Financial.

Checking \$40,833.27; Insurance \$8,496.31; Reserve Account \$22,106.37; Symposium Account \$27,649.06; and Gil Hamm Savings \$15,555.74. Mesirow Financial Account as of January 31, 2017, is 121,878.17

Old Business:

Dan K has been communicating with the chapters to get their financials for the attorney spreadsheet.

New Business:

Kathy asked the committee to clarify the reports that need to be distributed at the Annual Board Meeting. Carl asked that they be consistent with the last few years. Therefore, these reports will consist of a 2016-2015 comparison, financials (Balance Sheet, Profit & Loss), PowerPoint; no financials will be shared for 2017.

Carl asked to have the financials and power point sent to him in advance. Kathy is to email Carl first and then text him. Once he has reviewed the financials, they will go out to the board in advance of the board meeting.

Jim Ashton asked for projections for membership levels based on the trend over the last few years monthly.

Special Meeting of the EC on Feb 24, 2017.

Motion to Adjourn

Respectfully submitted,

Kathryn A. Goon, Financial Consultant – Board of Directors